



United Lost Lake Property Owners Association

903 Missouri Dr. Dixon, IL 61021 | 815-652-4491 | FAX: 815-652-8664 | office@discoverlostlake.org

Deck or Patio Permit

- Purpose:** Permit for a new deck or patio.
- Fee:** \$150.00 (completely refundable upon successful completion of construction and final AECC inspection).
NOTE: There is an automatic \$250.00 fine for failure to obtain an AECC permit prior to construction.
- Processing:** ULLPOA Board approval required if the deck or patio is to be constructed adjacent to a house lot, and/or if the deck or patio is a used structure. Allow 30 days for the review process to complete.

Please fill in the following information completely. Please print legibly.

Section _____ **Lot Number(s)** _____

Property Owner's Name _____

Property Address _____

Home Phone _____ **Cell Phone** _____ **Email** _____

Setbacks Front (27' minimum) _____ Back (30' minimum) _____ (*) Left _____ (*) Right _____
** Left and right setbacks are 15 feet, or 10% of the lot's width, whichever is less.*

Please read and understand this checklist:

- Provide a copy of the Ogle County permit.
- Submit one plot plan to scale for AECC review.
- The State of Illinois Department of Public Health and Ogle County Health Department must approve any changes to drainage sewage treatment systems.
- Construction must be completed within 9 months from project start. Extensions may be granted on a case-by-case basis due to unforeseeable conditions.
- Only new materials should be used; however, used structures require AECC and ULLPOA Board approval.
- Fee for a deck or patio permit is \$150.00 and is completely refundable upon successful completion of construction and final AECC inspection.

"I hereby certify that the information submitted herein by me is true and correct, and that all rules, regulations and codes will be observed during the construction period of property improvement."

Property Owner's Signature **Date**

AECC Representative's Signature **Date** **Permit Expiration Date**

Contractor Information

Contractor's Name _____

Address, City, State and Zip _____

Phone _____ **Cell Phone** _____ **Email** _____

Construction Rules & Regulations

Contractor is to be given a copy of these Construction Rules & Regulations before the construction process commences. Property owner is responsible for the misconduct of the contractors. Ogle County and United Lost Lake POA permits are to be displayed in such a manner that they are visible from the street.

Contractors, please read and understand these rules:

- Speed limit is 20 miles per hour.
- Weight limit restrictions coincide with Ogle County Highway Road postings.
- Any construction sign must be removed from property when the final inspection has been completed.
- Construction hours are Monday through Friday 7 a.m. to 7 p.m., Saturday and Sunday 8 a.m. to 5 p.m.
- Drainage ditches are not to be driven through.
- Do not place excavated dirt, materials, tree stumps or brush onto adjacent property.
- Mud tracked on the street must be removed daily.
- Any changes to plans must be approved by AECC.
- Concrete washout is not to be placed on any street or ditch.
- Ditches and swales must be restored to their original condition.
- No temporary structures or trailers may be used for the purpose of storage or residence. However, a contractor may use a temporary structure to store tools and material used during the construction process.
- Late permit request and re-inspection fees or fines, where applicable:
 1. \$10.00 per day for no dumpster on site when building material is delivered.
 2. \$250.00 fine for any construction started without a permit.
 3. \$115.00 fine for each re-inspection.
 4. \$250.00 fine for each missed inspection. Missed inspections may be required to show workmanship before the inspector proceeds to the next inspection.
 5. \$10.00 per day for full dumpster not replaced promptly.
- The contractors, subcontractors or their families are allowed to use the amenities of the community provided they either: (1) are a ULLPOA property owner, or (2) have a valid guest pass issued by the ULLPOA.
- Property owner must check with the Lost Lake Utility District (www.lostlakeutilitydistrict.org) for water lines intruding on the property that may interfere with construction of any type.
- Property owner must check with appropriate provider for electric, phone and cable that may interfere with construction.
- Dumpsters should be located such that they do not impede or hinder street traffic.
- The AECC must be notified of any changes to construction plans, or changes in contractors.

FOR OFFICE USE ONLY:

AECC Final Inspection

- _____ Excess scrap and building materials have been removed.
- _____ Miscellaneous debris including tree limbs and stumps have been removed from the property and adjacent properties.
- _____ Any damage to adjacent properties has been corrected.
- _____ Roads and shoulder areas are clear of debris.

TOTAL AMOUNT TO BE REFUNDED: \$ _____

AECC Representative's Signature

Date