

**Fence Variance Request**

**Purpose:** Application for a variance to construct a fence.  
**Fee:** \$150.00 (completely refundable upon successful construction and final ACC/ECC inspection). **NOTE:** There is an automatic \$250.00 fine for failure to obtain an ACC/ECC Fence Variance prior to construction.  
**Processing:** Fence variance requires ULLPOA Board approval. Allow 30 days for review process to complete.

*Please fill in the following information completely. Please print legibly.*

**Section** \_\_\_\_\_ **Lot Number(s)** \_\_\_\_\_

**Property Owner's Name** \_\_\_\_\_

**Property Address** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Reason for variance:**

\_\_\_\_\_

**Please read and understand this checklist:**

- Submit one site plan to scale for review.
- Construction must be completed within 9 months from project start. Extensions may be granted on a case-by-case basis due to unforeseeable conditions.
- Any fence requires the ULLPOA Board to issue a variance, per ULLPOA Covenants.
- Fences are to be a maximum of 5 feet tall.
- Fences cannot be permitted to extend nearer to any street than the building setback line. In the event of a corner lot, building setback lines on both streets must be observed.
- Fences are not allowed to extend beyond the front of the house.
- The State of Illinois Department of Public Health and Ogle County Health Department must approve any changes to drainage sewage treatment systems.
- Fee for a fence variance application is \$150.00, and is completely refundable upon successful completion of construction and final ACC/ECC inspection. The \$150.00 fee may be waived if part of an in-ground swimming pool permit.

***"I hereby certify that the information submitted herein by me is true and correct, and that all rules, regulations and codes will be observed during the construction period of property improvement."***

\_\_\_\_\_  
**Property Owner's Signature**                      **Date**

\_\_\_\_\_  
**ACC/ECC Representative's Signature**                      **Date**

**Contractor Information**

Contractor's Name \_\_\_\_\_

Address, City, State and Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

## Construction Rules & Regulations

Contractor is to be given a copy of these Construction Rules & Regulations before the construction process commences. Property owner is responsible for the misconduct of the contractors. Ogle County and United Lost Lake POA permits are to be displayed in such a manner that they are visible from the street.

### Contractors, please read and understand these rules:

- Speed limit is 20 miles per hour.
- Weight limit restrictions coincide with Ogle County Highway road postings.
- Any construction sign must be removed from property when the final inspection has been completed.
- Construction hours are Monday thru Friday 7 a.m. to 7 p.m., Saturday and Sunday 8 a.m. to 5 p.m.
- Drainage ditches are not to be driven through.
- Do not place excavated dirt, materials, tree stumps or brush onto adjacent property.
- Mud tracked on the street must be removed daily.
- Any changes to plans must be approved by ACC/ECC.
- Concrete washout is not to be placed on any street or ditch.
- Ditches and swales must be restored to their original condition.
- No temporary structures or trailers may be used for the purpose of storage or residence. However, a contractor may use a temporary structure to store tools and material used during the construction process.
- Late permit request and re-inspection fees or fines, where applicable:
  1. \$10.00 per day for no dumpster on site when building material is delivered.
  2. \$250.00 fine for any construction started without a permit.
  3. \$115.00 fine for each re-inspection.
  4. \$250.00 fine for each missed inspection. Missed inspections may be required to show workmanship before inspector will proceed to the next inspection.
  5. \$10.00 per day for full dumpster not replaced promptly.
- The contractors, subcontractors or their families are allowed to use the amenities of the community provided they either: (1) are a ULLPOA property owner, or (2) have a valid guest pass issued by the ULLPOA.
- Property owner must check with the Lost Lake Utility District ([www.lostlakeutilitydistrict.org](http://www.lostlakeutilitydistrict.org)) for water lines intruding on the property that may interfere with construction of any type.
- Property owner must check with appropriate provider for electric, phone and cable that may interfere with construction.
- Dumpsters should be located such that they do not impede or hinder street traffic.
- The ACC/ECC must be notified of any changes to construction plans, or changes in contractors.

### ACC/ECC Final Inspection

- \_\_\_\_\_ Excess scrap and building materials have been removed.
- \_\_\_\_\_ Miscellaneous debris including tree limbs and stumps have been removed from the property and adjacent properties.
- \_\_\_\_\_ Any damage to adjacent properties has been corrected.
- \_\_\_\_\_ Roads and shoulder areas are clear of debris.

\_\_\_\_\_  
**ACC/ECC Representative's Signature**

\_\_\_\_\_  
**Date**