

Code of Conduct Policy
ULLPOA Board of Directors

In accordance with, but not limited to, Article XI of the ULLPOA By-Laws, the section entitled **Code of Conduct for the United Lost Lake Property Owners Board of Directors**, this Code of Conduct Policy must be signed either at the time of appointment or election before taking an active position as a Director.

1. Shall represent all members of the ULLPOA honestly, equally, and not allow my responsibilities to be influenced by special interests or partisan groups.
2. Shall avoid any conflicts of interest or the appearance of improprieties, which could result from my position. Shall not use my Board Membership for personal gain.
3. Shall recognize that a Board Member has no legal authority as an individual and that decisions regarding financial & policy can be made only by a majority vote at a Board Meeting.
4. Shall take no private action that might compromise the Board, Administration, and shall respect the confidentiality of privileged information.
5. Shall abide by the majority decision of the Board, while retaining the right to seek changes in the decision through ethical and constructive channels.
6. Shall encourage and respect the free expression of opinion of my fellow Board Members and others (Members) who seek a hearing before the Board. Shall be required to act with respect and dignity and focus on issues, not personalities, and conduct themselves with courtesy toward each other.
7. Shall notify the ULLPOA office manager or board secretary in writing via email or by telephone that I will be unable to attend a meeting at least one day prior to the meeting date. In the event of an emergency, I will notify the ULLPOA office manager or another director of my absence. Upon missing three (3) consecutive regular board meetings either in person and/or by teleconferencing methods, I will resign my position within one week of the missed meeting.

Failure to comply with the above policies may result in censure, removal, or request of resignation from the Board.

Board Member signature

Date