

UNITED LOST LAKE PROPERTY OWNERS ASSOCIATION
Regular Monthly Board Meeting Minutes
Saturday, August 19, 2017

The regular monthly meeting of the Board of the United Lost Lake Property Owners Association was called to order by President Huber at 9:00 a.m. on Saturday, August 19, 2017 at 404 Lake Court. President Huber welcomed everyone in attendance.

Attendance: Mary Anne Bortman, Jim Haines, Sue Hill, Mike Huber, Wes Jaros, Charlene Lampert, Charlie Moore, Dan Perry and Barb Wiese.

Absent: None.

Guests: see **ATTACHMENT A** (on file at the office).

PLEDGE OF ALLEGIANCE

MOTION TO APPROVE AUGUST 19, 2017 AGENDA: see **ATTACHMENT B** (on file at the office). Barb made the motion to approve the August 19, 2017 agenda, seconded by Charlie. A voice vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

MOTION TO APPROVE APRIL 17, 2017 EXECUTIVE SESSION MINUTES: Mary Anne made the motion to approve the April 17, 2017 executive session minutes, seconded by Charlie. A roll call vote was taken, and those in favor were Mary Anne, Barb, President Huber, Sue, Charlie, Charlene and Wes. Jim and Dan abstained. **(7 yeas, 2 abstentions, 0 nays)**.

MOTION TO APPROVE JULY 15, 2017 EXECUTIVE SESSION MINUTES: Barb made the motion to approve the July 15, 2017 executive session minutes, seconded by Mary Anne. A roll call vote was taken, and those in favor were Mary Anne, Barb, Sue, Charlie, Charlene and Wes. Jim, Dan and President Huber abstained. **(6 yeas, 3 abstentions, 0 nays)**.

MOTION TO APPROVE JULY 15, 2017 REGULAR MEETING MINUTES: Charlie made the motion to approve the July 15, 2017 regular meeting minutes, seconded by Dan. A roll call vote was taken, and those in favor were Dan, Mary Anne, Barb, Sue, Charlie, Charlene and Wes. President Huber and Jim abstained. **(7 yeas, 2 abstentions, 0 nays)**.

MOTION TO APPROVE JULY 24, 2017 SPECIAL MEETING MINUTES: Charlie made the motion to approve the July 24, 2017 special meeting minutes, seconded by Sue. A roll call vote was taken, and those in favor were Jim, Dan, Mary Anne, President Huber, Sue and Charlie. Charlene, Wes and Barb abstained. **(6 yeas, 3 abstentions, 0 nays)**.

REVISION TO MAY 20, 2017 REGULAR MEETING MINUTES: The estimate dollar amounts for Herbig and Webmarc were transposed. Sue made the motion to approve the revised May 20, 2017 regular meeting minutes, as follows: On page 3, under NEW BUSINESS topic "Approve Funds for East Gate Loop Replacement (Herbig & Webmarc), change Herbig's estimate amount from \$1,996.00 to \$5,200.00, and change Webmarc's estimate amount from \$5,200.00 to \$1,996.00; add a notation that would read "See the August 19, 2017 minutes for revision to dollar amounts and motions"; and to change the motion summary page to reflect these revisions, seconded by Barb. A voice vote was taken, and those in favor were Mary Anne, Barb, President Huber, Sue and Charlie. Charlene, Wes, Jim and Dan abstained. **(5 yeas, 4 abstentions, 0 nays)**.

MOTION TO RESCIND MARCH 2017 TREASURER'S REPORT: Barb stated that the previously approved March 2017 Treasurer's Report needs to be rescinded so that when the out of balance problem is fixed, it can be approved along with the other monthly financial reports for 2017.

MOTION: Barb made the motion to rescind the March 2017 Treasurer's Report, seconded by Mary Anne. A roll call vote was taken, and those in favor were Mary Anne, Barb, President Huber, Sue, Charlie, Charlene and Wes. Jim and Dan abstained. (**7 yeas, 2 abstentions, 0 nays**).

JANUARY TO JULY 2017 TREASURER'S REPORTS: Barb stated that the balance sheets in the cash basis from January until now have been out of balance, due to an entry error that occurred in December 2008. As soon as QuickBooks is fixed, and the balance sheet in the cash basis is balanced, all of the Treasurer's Reports for 2017 will be brought to the Board for approval.

MOTION: Dan made the motion to table the January to July 2017 Treasurer's Reports, seconded by Charlene. A roll call vote was taken, and those in favor were Dan, Mary Anne, Barb, President Huber, Sue, Charlie, Charlene and Wes. Jim abstained. (**8 yeas, 1 abstention, 0 nays**).

UNFINISHED BUSINESS:

OPTIONS FOR SEPTIC SYSTEM EASEMENT OR SALE OF POA PROPERTY (03-171 & 172): Sue reported that the Board met with Chad Brinkmann and an agreement was reached.

MOTION: Sue made the motion to sell the portion of property directly behind lots 171 & 172 in Section 3, the narrow strip of land that's part of the Tot Lot, parcel #22-09-177-031; and if expenses exceed the sales price, the buyers will pay the overage, seconded by Barb. A roll call vote was taken, and all present were in favor, none opposed. (**9 yeas, 0 nays**).

SHED/VACANT LOT (HANNIBAL 69): Barb reported that the ACC/ECC Committee met and is recommending that the shed on vacant lot Hannibal 69 be approved.

MOTION: Barb made the motion to approve the shed on vacant lot Hannibal 69 (*Swartz*), seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. (**9 yeas, 0 nays**).

ELECTION COMMITTEE: President Huber stated that there were four (4) openings and only four (4) candidates applied so there will no need for an election or Election Committee. The four candidates Jim Haines, Dan Perry, Kim Rogers and Ed Workman will be automatically appointed, and their terms begin January 1, 2018.

MEETING ORDER OF BUSINESS DISCUSSION: In order to comply with state law, designating a portion of the agenda for Member comments, Wes recommends that #4 of the Meeting Rules be revised (see **ATTACHMENT C**-on file at the office).

MOTION: Charlene made the motion to revise #4 of the Meeting Rules (see **ATTACHMENT C-on file at the office**), seconded by Barb. A roll call vote was taken, and those in favor were Dan, Barb, President Huber, Charlene and Wes. Jim, Mary Anne, Sue and Charlie abstained. (**5 yeas, 4 abstentions, 0 nays**).

RULES & REGULATIONS MOTIONS: Tabled.

NEW BUSINESS:

APPROVAL OF EXPENDITURE TO CLIFTONLARSON: In order to get the accrual and cash reports of QuickBooks in balance, Barb recommends that the Board approve the expenditure up to \$4,000.00 to hire someone to have this done.

MOTION: Barb made the motion to approve up to \$4,000.00 to get the accrual and cash basis reports back in balance, seconded by Charlene. A roll call vote was taken, and those in favor were Mary Anne, Barb, President Huber, Sue, Charlie and Charlene. Jim abstained. Dan and Wes voted no. **(6 yeas, 1 abstention, 2 nays)**.

SPEEDING VIOLATION: The property owner was made aware of today's meeting, but was not present. Sue stated that a car registered to the property owner was clocked going 30 MPH. Because it has been less than a year since the last violation, Sue recommends that the Board issue a \$25.00 fine for this latest offense.

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

BOARD APPROVAL OF PROPOSED 2018 BUDGET: Barb is recommending that the proposed 2018 budget be approved (see **ATTACHMENT D**-on file at the office). After review and discussion, the following budget line items were reduced: 505-Acquired Properties reduced to \$1,000.00; 515-Community Affairs reduced to \$2,500.00; 525-Credit Card/Bank Svc Charges reduced to \$1,400.00; 540-Gatehouses reduced to \$2,000.00; 550-Insurance reduced to \$7,000.00; and 720-Utilities reduced to \$6,800.00.

MOTION: Barb made the motion to approve the amended proposed 2018 budget, seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

FENCE VARIANCE PERMIT (08-104/105): Barb stated that the ACC/ECC Committee met and is recommending that the fence variance be approved.

MOTION: Barb made the motion to approve the fence variance permit for 08-104/105 (*Huber, M*), seconded by Sue. A roll call vote was taken, and those in favor were Jim, Barb, Sue, Charlie and Charlene. Mary Anne and President Huber abstained. Dan and Wes voted no. **(5 yeas, 2 abstentions, 2 nays)**.

COMMITTEE REPORTS

SECURITY: see **ATTACHMENT E** (on file at the office).

Due to President Huber needing to leave early, he read his Properties, Parks & Maintenance report at this point, after which he left the meeting (10:35 a.m.).

COVENANTS, BY-LAWS/RULES & REGULATIONS: No report.

ACC/ECC: see **ATTACHMENT F** (on file at the office).

ROADS: No report submitted.

PROPERTIES, PARKS & MAINTENANCE: see **ATTACHMENT G** (on file at the office).

Sue made the motion to adjourn, seconded by Jim. A voice vote was taken, and all present were in favor, none opposed. (**8 yeas, 0 nays**). Meeting adjourned at 10:35 a.m.

Submitted by Leslie Edgar, Office Manager _____

**SUMMARY OF MOTIONS MADE BY THE
UNITED LOST LAKE POA BOARD OF DIRECTORS
AUGUST 19, 2017**

MOTION: Sue made the motion to sell the portion of property directly behind lots 171 & 172 in Section 3, the narrow strip of land that's part of the Tot Lot, parcel #22-09-177-031; and if expenses exceed the sales price, the buyers will pay the overage, seconded by Barb. A roll call vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

MOTION: Barb made the motion to approve the shed on vacant lot Hannibal 69 (*Swartz*), seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

MOTION: Charlene made the motion to revise #4 of the Meeting Rules (*see ATTACHMENT C-on file at the office*), seconded by Barb. A roll call vote was taken, and those in favor were Dan, Barb, President Huber, Charlene and Wes. Jim, Mary Anne, Sue and Charlie abstained. **(5 yeas, 4 abstentions, 0 nays)**.

MOTION: Barb made the motion to approve up to \$4,000.00 to get the accrual and cash basis reports back in balance, seconded by Charlene. A roll call vote was taken, and those in favor were Mary Anne, Barb, President Huber, Sue, Charlie and Charlene. Jim abstained. Dan and Wes voted no. **(6 yeas, 1 abstention, 2 nays)**.

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

MOTION: Barb made the motion to approve the amended proposed 2018 budget, seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. **(9 yeas, 0 nays)**.

MOTION: Barb made the motion to approve the fence variance permit for 08-104/105 (*Huber, M*), seconded by Sue. A roll call vote was taken, and those in favor were Jim, Barb, Sue, Charlie and Charlene. Mary Anne and President Huber abstained. Dan and Wes voted no. **(5 yeas, 2 abstentions, 2 nays)**.