

UNITED LOST LAKE PROPERTY OWNERS ASSOCIATION
Regular Monthly Board Meeting Minutes
Saturday, November 19, 2016

The regular monthly meeting of the Board of the United Lost Lake Property Owners Association was called to order by President Huber at 9:00 a.m. on Saturday, November 19, 2016 at 404 Lake Court. President Huber welcomed everyone in attendance.

Attendance: Ron Berger, Mary Anne Bortman, Sue Hill, Mike Huber, Charlene Lampert, Charlie Moore and Dave Stewart.

Absent: Barb Wiese.

Guests: see **ATTACHMENT A** (on file at the office).

MOTION TO APPROVE NOVEMBER 19, 2016 AGENDA: see **ATTACHMENT B** (on file at the office). Charlene made the motion to accept the November 19, 2016 agenda, seconded by Dave. A voice vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**).

ANNOUNCE RESIGNATION AND APPOINTMENT OF VICE-PRESIDENT: President Huber stated that Dave Stewart resigned as Vice-President, and at an executive session held on November 2, 2016, Sue Hill was appointed as the new Vice-President.

MOTION TO APPROVE SEPTEMBER 17, 2016 REGULAR MEETING MINUTES: Charlene made the motion to accept the September 17, 2016 regular meeting minutes, seconded by Ron. A voice vote was taken, and those in favor were Ron, Charlene, President Huber, Dave and Charlie. Mary Anne and Sue abstained. (**5 yeas, 2 abstentions, 0 nays**).

MOTION TO APPROVE OCTOBER 15, 2016 EXECUTIVE SESSION MINUTES: Charlene made the motion to accept the October 15, 2016 executive session minutes, seconded by Dave. A voice vote was taken, and those in favor were Ron, Charlene and Dave. President Huber, Sue, Mary Anne and Charlie abstained. (**3 yeas, 4 abstentions, 0 nays**).

MOTION TO APPROVE NOVEMBER 2, 2016 EXECUTIVE SESSION MINUTES: Charlene made the motion to accept the November 2, 2016 executive session minutes, seconded by Mary Anne. A voice vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**).

MOTION TO APPROVE SEPTEMBER 2016 TREASURER'S REPORT: see **ATTACHMENT C** (on file at the office). In Barb's absence, Office Manager Leslie Edgar explained September's financials and answered questions. Dave made the motion to approve the September 2016 Treasurer's Report, seconded by Ron. A roll call vote was taken, and those in favor were Ron, Charlene, President Huber, Sue, Dave and Charlie. Mary Anne abstained. (**6 yeas, 1 abstention, 0 nays**).

MOTION TO APPROVE OCTOBER 2016 TREASURER'S REPORT: see **ATTACHMENT D** (on file at the office). In Barb's absence, Office Manager Leslie Edgar explained October's financials and answered questions. Charlene made the motion to approve the October 2016 Treasurer's Report, seconded by Ron. A roll call vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**).

UNFINISHED BUSINESS:

BY-LAWS REVISION: Tabled.

NEW BUSINESS:

SPEEDING VIOLATIONS: All property owners were made aware of today's meeting. The property owner for Violation #4 was the only one present.

VIOLATION #1: A warning was issued for going 33 MPH on 7/16/16, and on 9/17/16, the property owner was clocked going 30 MPH. Because it has been less than a year since the last warning, Sue recommends that the Board issue a \$25.00 fine for this latest offense.

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Mary Anne. A roll call vote was taken, and all present were in favor, none opposed. **(7 yeas, 0 nays)**.

VIOLATION #2: On 9/24/16, the property owner was clocked going 35 MPH, which should be an automatic \$25.00 fine; however, Sue wanted to give the property owner the opportunity to come before the Board and plead his/her case. The property owner was not present. Sue recommends that the Board issue a \$25.00 fine for this speeding offense.

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Charlie. A roll call vote was taken, and all present were in favor, none opposed. **(7 yeas, 0 nays)**.

VIOLATION #3: A warning was issued for speeding on 9/20/15, and a speeding fine was issued for a 10/3/15 speeding violation. The 3rd speeding offense occurred on 9/18/16 with the property owner clocked at 30 MPH. Because it has been less than a year since the last offense, Sue recommends that the Board issue a \$25.00 fine for this latest offense.

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Charlie. A roll call vote was taken, and all present were in favor, none opposed. **(7 yeas, 0 nays)**.

VIOLATION #4: On 8/24/16, the property owner was clocked going 42 MPH, which should be an automatic \$25.00 fine; however, Sue wanted to give the property owner the opportunity to come before the Board and plead his/her case. The property owner was present, but did not deny the speeding incident. Sue recommends that the Board issue a \$25.00 fine for this speeding offense.

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Charlie. A roll call vote was taken, and all present were in favor, none opposed. **(7 yeas, 0 nays)**.

DECAL VIOLATION: The property owner was made aware of today's meeting, but was not present. Sue stated this is the same property owner from speeding Violation #2 (see above), and after approaching the vehicle, Security noticed there was no current decal. Sue recommends that the Board issue a \$25.00 fine for the property owner not having a current decal.

MOTION: Sue made a motion to issue a \$25.00 no decal fine, seconded by Charlie. A roll call vote was taken, and all present were in favor, none opposed. **(7 yeas, 0 nays)**.

2017 DUES & ASSESSMENTS: In Barb's absence, Office Manager Leslie Edgar stated that based on the number of property owners in each tier as of November 12, 2016, there would be approximately a \$5,000.00 deficit in meeting the 2017 budgeted dues & assessments amount of \$250,750.00. This deficit is largely due to a significant reduction in the number of Tier 1 property owners. The options include raising the dues & assessments for each tier by \$7.00, run the year with the deficit, or pulling the money from other revenue sources such as the carryover funds,

reserve funds, or unbudgeted 2017 late fees & finance charges. After brief discussion, the Board was in agreement to not raise the 2017 dues & assessments, and instead, use some of the 2016 carryover funds to make up for the deficit, and keep the dues & assessments the same as 2016.

MOTION: Sue made a motion to take the deficit for 2017 from the 2016 carryover funds and keep the 2017 dues & assessments the same as 2016, seconded by President Huber. A roll call vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**).

2017 DUES & ASSESSMENTS LATE FEE: Office Manager Leslie Edgar stated that this time each year the Board sets the monthly late fee for unpaid dues & assessments for the following year. The monthly late fee for 2016 was \$25.00 per month until paid or referred for collection.

MOTION: Sue made the motion that the 2017 monthly late fee remains at the current rate of \$25.00 per month until paid or referred for collection, seconded by President Huber. A roll call vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**).

ROADSIDE MAINTENANCE/WOOD CHIPPER RENTAL: see **ATTACHMENT E** (on file at the office). Charlie is requesting that the Board approve Ken Oltmanns' estimate for \$1,580.00 for additional roadside branch trimming.

MOTION: Charlie made a motion to accept the estimate from Ken Oltmanns for roadside branch trimming not to exceed \$1,600.00, seconded by Charlene. A roll call vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**).

ELECTION REPORT: President Huber reported that after the Annual Meeting, two requests were received to recount the election ballots, and Dave Stewart accommodated the two requests, separately. A 3rd request was received, and President Huber stated that instead of holding a 3rd recount, we would wait and see if other requests came in, and then hold a "final" recount. More requests were received, and a final recount was held, yielding a tie between Charlie Moore and Anthony O'Brien. The Board held an executive session prior to today's meeting, and the Board voted to appoint Charlie Moore to the Board position. President Huber answered several questions from audience members, and stated that our attorney confirmed that counting all the ballots in the final recount was the most logical and fairest way.

COMMITTEE REPORTS

SECURITY: see **ATTACHMENT F** (on file at the office).

COVENANTS, BY-LAWS/RULES & REGULATIONS: No report given.

ACC/ECC: see **ATTACHMENT G** (on file at the office).

ROADS: see **ATTACHMENT H** (on file at the office).

PROPERTIES, PARKS & MAINTENANCE: No report given.

Dave a made the motion to adjourn, seconded by Ron. A voice vote was taken, and all present were in favor, none opposed. (**7 yeas, 0 nays**). Meeting adjourned at 11:14 a.m.

**SUMMARY OF MOTIONS MADE BY THE
UNITED LOST LAKE POA BOARD OF DIRECTORS
NOVEMBER 19, 2016**

MOTION: Sue made a motion to issue a \$25.00 speeding fine, seconded by Mary Anne. A roll call vote was taken, and all present were in favor, none opposed. **(7 yeas, 0 nays)**.

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