

-APPROVED-

**ULLPOA Regular Meeting Minutes
Saturday, September 18, 2021**

- I. **Call to order, roll call, Pledge of Allegiance** - The meeting was called to order at 9:00 am by President Scott Johnson. Board members present – Beth Caudill, Mike Huber, Jon Arneson, & Mary Sullivan. Remote call in – Scott Johnson, Cheryl Wash, & Heather Shroyer. Not present – Kim Rogers.
- II. **Welcome to visitors** (Attachment A - member sign-in sheet) 1 call in.
- III. **Approval of Agenda** – Cheryl Wash made a motion to approve the agenda. This was seconded by Beth Caudill. There was no discussion. **A voice vote was taken, 7 board members in attendance voted to approve the September 18, 2021 Agenda.**
- IV. **Member Comments** – There were 2 member comments. (Attachment B)
- V. **Approval of Minutes**
 - a. Cheryl Wash motioned to approve the August 21, 2021, regular meeting minutes. This motion was seconded by Beth Caudill. There was no discussion. **A voice vote was taken, Yes – 6; 1 abstention. (Mary Sullivan) The August 21, 2021 minutes were approved as presented.**
- VI. **Reports**
 - a. **Treasurer’s Report** – Beth Caudill read her report. (Attachment C) (this includes financial reports - Balance Sheet, P&L & Budget vs Actuals)
 - **Beth Caudill motioned to approve the P&L for August 2021. This motion was seconded by Jon Arneson. There was no discussion. A voice vote was taken. All 7 board members approved the P&L for August 2021. This motion carries.**
 - **Finance Committee** – There was no report
 - b. **Committee Reports**
 - **Security** - There was no report
 - **Covenants, By-Laws, Rules & Regulations** - There was no report
 - **ACC/ECC** - There was no report
 - **Roads** - There was no report
 - **Properties, Parks & Maintenance** – There was no report
 - c. **Special Committee Reports**
 - **Social Committee** - Cheryl Wash summarized the upcoming Halloween activities, there was no written report.
 - **Policies & Procedures** – There was no report
 - d. **Office Managers report** - There was no report

VII. Unfinished Business

- a. Mike Huber motioned to change the qualifications of Directors on page 5 **Article VI The Directors**, to remove the words **“or employed by”** This motion was seconded by Cheryl Wash. There was a brief discussion. **A roll call vote was taken, all 7 board members in attendance voted to approve change. The motion carries.**

VIII. New Business

- a. Cheryl Wash motioned to approve a vacant lot access at 413 Birch Ln. This motion was seconded by Mike Huber. There was a brief discussion Mike Huber made a motion to amend the permit to read, **“The specifications of the access area will be no more than 10 feet with and no more than 20 feet deep, there shall be a culvert pipe installed, the access area will consist of packed gravel. This motion was seconded by Jon Arneson. A roll call vote was taken, 7 board members in attendance voted to approve this permit. This permit is approved.**

IX. Announcements

- Budget Ballots have been sent out
- Trick or Treat hours 4pm-7pm Saturday October 30th
- Annual members meeting will be held on Saturday October 16th at 10am at LCC

- X. Cheryl Wash moved to adjourn the meeting and was seconded by Beth Caudill. The meeting was adjourned by Scott Johnson at 10:01 am

Submitted by:

_____ Dated ____/____/____
 Edith Canales-Kobbeman, Office Manager

Approved by:

_____ Dated ____/____/____
 Cheryl A Wash, Board Secretary

-Approved-
Board Meeting Agenda

An open meeting of the Board of Directors of the ULLPOA will be held on
Saturday, September 18, 2021 @ 9:00 am at @ 404 Lake Court Center
this meeting will also be available as listen only via the Zoom format

Dial in number: +1 312 626 6799

Meeting ID: 959 106 8767 Passcode: 584173

- I. Call to order, roll call, Pledge of Allegiance
- II. Welcome to Visitors present and those calling in.
- III. Approval of Agenda
- IV. Member Comments
(For those listening who wish to address the board, you may send an email with comments or questions to ULLPOA@grics.net
Describe briefly what you wish to address to the board. The board will read your comments but may address your questions via email)
- V. Approval of Minutes
 - a. Motion to approve August 21, 2021, regular meeting minutes.
- VI. Reports
 - a. Treasurer's Report
 - Motion to approve August 2021 Profit & Loss statement.
 - Finance Committee Report
 - b. Committee Reports
 - Security
 - Covenants, By-laws, Rules & Regulations
 - ACC/ECC
 - Roads
 - Properties, Parks & Maintenance
 - c. Special Committee Reports
 - Social Committee
 - Policies & Procedures Committee
 - d. Office managers report
- VII. Unfinished Business
 - a. Motion to approve a proposed by-law change
- VIII. New Business
 - Motion to approve vacant lot driveway at 413 Birch Ln
- IX. Announcements
 - Budget Ballots have been sent out.
 - Trick or treat hours 4pm-7pm Saturday October 30th
 - Annual members meeting will be held on Saturday October 16th at 10am at LCC
- X. Motion to adjourn


Annual Members meeting
Saturday October 16, 2021 @ 10:am

Next Regular Board Meeting
Saturday, November 20th, 2021 @ 9:00am

ULLPOA regular meeting September 18th, 2021

A

NO MEETING IS TO BE RECORDED IN FASHION WITHOUT ACKNOWLEDGEMENT BY THE BOARD

- | | |
|---|------|
| 1.) John Mulholland | 24.) |
| 2.) Gina Mulholland | 25.) |
| 3.) GARY GROHARING | 26.) |
| 4.) Jim Coadill | 27.) |
| 5.) Bill Plum | 28.) |
| 6.) Judy Plum | 29.) |
| 7.) Kerry Malm | 30.) |
| 8.) Gary Groharing | 31.) |
| 9.)  | 32.) |
| 10.) Linda Riva | 33.) |
| 11.) Linda Riva | 34.) |
| 12.) Rick Retzler | 35.) |
| 13.) Jason Mail | 36.) |
| 14.) Carrie Mail | 37.) |
| 15.) Jan Leggett | 38.) |
| 16.) | 39.) |
| 17.) | 40.) |
| 18.) | 41.) |
| 19.) | 42.) |
| 20.) | 43.) |
| 21.) | 44.) |
| 22.) | 45.) |
| 23.) | 46.) |

If you would like to make a comment at today's meeting, please sign in & let us know what you would like to share.
Thank you

B

Name	Topic
1 LINDA DYER	Reasons
2 Rick Roder	Permit
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United Lost Lake Property Owner's Association
Treasurer's Report
For 9.18.2021 Board Meeting

August, 2021 financial reports have been provided to the Finance Committee and to the Board members for review. The net income for August was \$11,017.08 profit with a year-to-date net income of \$68,513.20. Overall, we remain in good financial standing for the year. Cash flow remains positive, and no outstanding debt exists.

Work continues with the Accountant to bring our Balance Sheet to an approvable state.

I am also working on a Draft A/R & Collections Policy that will be reviewed with the Finance Committee prior to Board approval. Collecting all dues & assessments is imperative to the financial health of our community.

Respectfully,

Beth Caudill
Treasurer

UNITED LOST LAKE PROPERTY OWNERS ASSOCIATION

Profit and Loss YTD Comparison

August 2021

	TOTAL		
	AUG 2021	JAN - AUG, 2021 (YTD)	JAN - AUG, 2020 (PY YTD)
Income			
400 Dues & Assessments	22,113.83	176,287.66	177,741.30
405 LLUD Rental Income	150.00	1,200.00	1,200.00
410 Advertising		1,780.00	2,075.00
425 Interest	75.12	1,237.34	3,753.44
430 Late Fee Revenue	-339.00	3,870.00	3,050.00
435 Finance Charges Revenue	-4.80	-9.34	307.05
450 Misc. Income		61.00	1,464.02
519 Returned Check Charges		125.00	
Total Income	\$21,995.15	\$184,551.66	\$189,590.81
GROSS PROFIT	\$21,995.15	\$184,551.66	\$189,590.81
Expenses			
515 Community Affairs		387.14	
515-1 Easter Egg Hunt Supplies		208.49	
515-3 Garage Sale Day		595.63	
Total 515 Community Affairs			537.50
516 RCD (Lake Court Center) Rental	37.50	500.00	1,289.83
525 Credit Card/Bank Svc Charges	22.58	1,039.18	10.00
535 Dues & Subscriptions		1,062.00	
540 Gatehouses			3,523.06
542 Maintenance & Repair		848.80	1,285.27
543 Electric	60.44	886.85	27.50
544 Misc Expense			546.38
545 Gatehouse Beautification		300.17	5,382.21
Total 540 Gatehouses	60.44	2,035.82	3,860.95
550 Insurance	573.01	6,429.22	508.18
570 Newsletter			549.99
571 Edit & Layout		560.00	920.00
572 Postage		811.96	362.08
574 Printing		2,004.85	2,340.25
Total 570 Newsletter		3,376.81	1,149.39
580 Office Supplies		2,180.19	
581 Postage		1,189.09	
582 Printer/Copier Lease	102.19	299.38	1,149.39
Total 580 Office Supplies	102.19	3,668.66	173.27
585 Offsite Mtg & Mileage		69.00	
586 Computers/Software (Office)	425.61	1,576.44	

UNITED LOST LAKE PROPERTY OWNERS ASSOCIATION

Profit and Loss YTD Comparison

August 2021

		TOTAL	
	AUG 2021	JAN - AUG, 2021 (YTD)	JAN - AUG, 2020 (PY YTD)
595 Parks			364.76
595 x Park and Common area mowing	1,500.00	7,147.05	5,265.00
595 xx Park Portable Toilets	210.00	840.00	420.00
595 xxx Park Structures and Equipment	1,279.00	1,342.19	
596 Maintenance & Supplies	256.01	946.01	
597 Electricity	49.04	389.56	405.06
598 Miscellaneous			1,839.41
Total 595 Parks	3,294.05	10,664.81	8,294.23
600 Payroll	107.00	265.29	176.00
601 Wages	3,005.00	25,912.63	25,206.90
602 FICA expense	229.88	1,982.32	1,941.79
603 Federal Unemployment Taxes	5.56	105.36	92.20
604 State Unemployment Taxes	6.25	157.11	212.61
605 Tax Overpayment Refunds		50.70	144.67
Total 600 Payroll	3,353.69	28,473.41	27,774.17
610 Postage			689.10
615 Professional Fees		1,455.00	840.00
616 Accounting Fees		5,692.00	
617 Legal Fees		7,147.00	840.00
Total 615 Professional Fees		3,556.90	3,208.88
620 Real Estate Taxes			
625 Repairs & Maintenance			543.88
626 Office Repairs & Maintenance	202.50	2,009.50	
Total 625 Repairs & Maintenance	202.50	2,009.50	543.88
640 Road Improvements & Repair			60.33
642 Road Repairs		3,792.90	
Total 640 Road Improvements & Repair		3,792.90	60.33
645 Roadside Easement Maintenance			
646 Tree/Brush Removal	1,320.00	1,565.00	5,170.00
647 Easement Mowing		8,127.05	8,246.00
648 Road Supplies	124.52	238.89	
Total 645 Roadside Easement Maintenance	1,444.52	9,930.94	13,416.00
650 Security			0.00
652 Mileage Reimbursement	89.60	959.84	1,253.58
653 Misc Expense		78.76	1,518.55
655 Security Fines		-150.00	
656 Security cell phones	78.76	551.56	
Total 650 Security	168.36	1,440.16	2,772.13

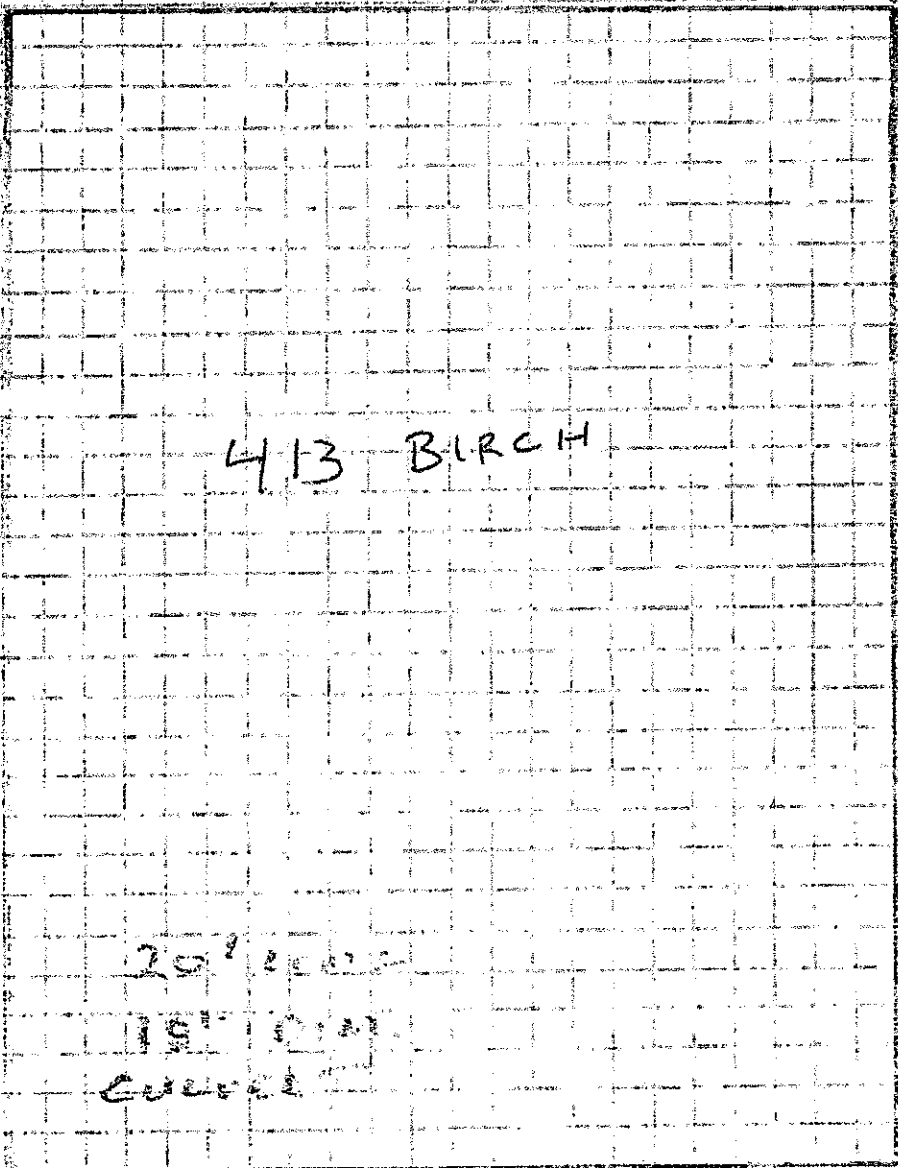
UNITED LOST LAKE PROPERTY OWNERS ASSOCIATION

Profit and Loss YTD Comparison

August 2021

	TOTAL		
	AUG 2021	JAN - AUG, 2021 (YTD)	JAN - AUG, 2020 (PY YTD)
705 Snow & Ice Control		19,901.66	21,015.00
706 Plowing and Salting		30.27	
707 Ice Supplies		19,931.93	21,015.00
Total 705 Snow & Ice Control			274.62
720 Utilities		2,544.66	2,269.12
721 Electric	339.29	1,717.02	2,040.38
722 Telephone	218.04	653.08	340.25
724 LP Gas		210.00	299.25
725 Garbage Pickup	52.50	5,124.76	5,223.62
Total 720 Utilities	609.83		
730 Vehicle Decals		201.29	
735 Website	106.46	106.46	11.48
Total Expenses	\$10,400.74	\$112,732.82	\$98,592.22
NET OPERATING INCOME	\$11,594.41	\$71,818.84	\$90,998.59
Other Income			
850 ACC/ECC Activity			
851 ACC/ECC-Income			1,000.00
854 ACC/ECC-Misc Income			1,000.00
Total 851 ACC/ECC-Income			1,000.00
Total 850 ACC/ECC Activity			1,000.00
Total Other Income	\$0.00	\$0.00	\$1,000.00
Other Expenses			1,456.02
511 Bad Debt			3,264.00
530 Depreciation	373.33	2,986.64	
900 Foreclosure Expenses			-130.00
901 Lien Fees			43.63
905 Collection/Attorney			-86.37
Total 900 Foreclosure Expenses			
911 Other Misc Expense	204.00	204.00	
930 ACC/ECC-Expense		115.00	345.00
932 ACC/ECC-Inspection Fees		115.00	345.00
Total 930 ACC/ECC-Expense			
Total Other Expenses	\$577.33	\$3,305.64	\$4,978.65
NET OTHER INCOME	\$ -577.33	\$ -3,305.64	\$ -3,978.65
NET INCOME	\$11,017.08	\$68,513.20	\$87,019.94

70



413 BIRCH

116

20' BIRCH

15' BIRCH

CURVE

700
100
100
100

20'

BIRCH