

-APPROVED-

**ULLPOA Regular Meeting Minutes
Saturday, May 15, 2021**

- I. **Call to order, roll call, Pledge of Allegiance** - Vice President Kim Rogers called the meeting to order at 9:04 am.
Board members present - Doug Jones, Mary Sullivan, Mike Huber, Beth Caudill Heather Shroyer, Cheryl Wash, Kim Rogers & Jon Arneson who called in remotely.
Absent - Scott Johnson
- II. **Welcome to visitors - Zoom meeting was not available for this meeting**
(Attachment A - member sign-in sheet)
- III. **Approval of Agenda** – Mike Huber motioned to approve the. This motion was seconded by Cheryl Wash. **“After discussion, the following motion was adopted - to change the order of business for this meeting moving *Item VI Reports to number VII.*** The amended motion was made by Kim Rogers and was seconded by Cheryl Wash. **A voice vote was taken, 8 board members in attendance voted to approve the agenda for May 15, 2021, as amended.**
- IV. **Member Comments** - There were no member comments.
- V. **Approval of Minutes**
 - a. Cheryl Wash motioned to approve the April 17, 2021, regular meeting minutes. This motion was seconded by Heather Shroyer. A voice vote was taken, 8 board members in attendance voted to approve the April 17, 2021, minutes.
- VI. **Unfinished Business**
 - a. Cheryl Wash motioned to revise the verbiage to **Covenants *item 4. General Prohibitions G. Restriction on construction of model homes and sale of any dwelling within a two-year period.*** This motion was seconded by Doug Jones. **“After discussion and amendment, this motion will be moved to a special meeting.”** A roll call vote was taken, 8 board members in attendance agreed to move this item to be voted on at a special meeting.
- VII. **New Business**
 - a. Kim Rogers motioned to approve a vacant lot permit for 408 Des Moines. The motion was seconded by Heather Shroyer. (Attachment B) A roll call vote was taken, 8 board members in attendance approved this motion.
 - b. Cheryl motioned to move the discussion of protocol for the board to follow when seeking legal advice to unfinished business. This was seconded by

Kim Rogers “After discussion this motion will be tabled as old business for the June meeting.” A roll call vote was taken, 8 board members in attendance agreed to move this item to the June meeting.

- c. Cheryl Wash motioned to discuss reservations procedures for pavilion usage at POA owned parks. This motion was seconded by Beth Caudill. The P&P committee will work on procedures for how the office will handle pavilion reservations.**

VIII. Reports. -

- a. Treasurer’s Report- See attached treasurer’s report and finance committee report. (Attachment C) - includes financial reports - Balance Sheet, P&L & Budget vs Actuals) Beth Caudill motioned approve the P&L for April 2021. This motion was seconded by Kim Rogers. A roll call vote was taken 8 board members in attendance approved the P&L for April 2021.**

b. Committee Reports Committee Reports

- **Security** - There was no written report
- **Covenants, By-Laws, Rules & Regulations** - There was no written report

- **ACC/ECC - Kim Rogers** – There was no written report

- **KIM LEFT THE MEETING @ 10:01, CHERYL WASH finished chairing the meeting.**

- **Roads - Mary Sullivan, Scott Johnson** - Mary Sullivan read her report (Attach D)

- **Properties, Parks & Maintenance - Doug Jones** read his report. (Attach E)

c. Special Committee Reports

- **Social Committee - Cheryl Wash** read her report. (Attachment F)

- **Policies & Procedures** - There was no written report. Jim Caudill joined the committee this month.

- d. Office managers report** - There was no written report

IX. Announcements – There were no announcements.

X. Cheryl Wash moved to adjourn the meeting and was seconded by Doug Jones. The meeting was adjourned by Cheryl Wash at 10:09 am

“Action Items from Board Meeting May 15, 2021”

- ➡ **Action Item – Mike will get the send the updated verbiage for covenant revision 2. B. Setback requirements (a.) thru (b.) (iv) that our setback requirements will be at least the minimum of what Ogle County requires, to Edith for inclusion in the covenants mailing.**
- ➡ **Action Item – Cheryl will work with Edith to get the covenants revisions completed and assist in preparation of the mailing of the ballots.**
- ➡ **Action Item – The P&P committee will develop a procedure for reserving POA pavilions and parks for special events.**

Submitted by:

_____ Dated ____/____/_____
Cheryl A Wash, Board Secretary