

-APPROVED-

ULLPOA Regular Meeting Minutes

Saturday, January 16, 2021

- I. **Call to order, roll call, Pledge of Allegiance** - President Scott Johnson called the meeting to order at 9:02 am.
Board members present - Scott Johnson, Kim Rogers, Cheryl Wash, Beth Caudill, Mike Huber, Jon Arneson, Mary Sullivan, Heather Shroyer, & Office Manager, Edith Caneles-Kobbeman **Absent** - Doug Jones
 - **Welcome to visitors - 10 members have also logged onto the Zoom meeting as listen only.** Scott announced that in February the board will use a different virtual format in addition to hopefully be live at LCC. This will be posted on the website, kiosks and social media platforms.
- II. **Approval of Agenda** - A motion to approve the agenda was made by Cheryl Wash and was seconded by Kim Rogers. Cheryl asked to add 1 item as a motion. This will be added to New Business as Item h. **A voice vote was taken, 8 board members in attendance voted to approve the January 16, 2021 agenda with the additional item added.**
- III. **Member Comments** - There were 2 member comments that were read by Cheryl. (Attachments A & B)
- IV. **Approval of Minutes**
 - a. **Kim Rogers motioned to approve the October 28, 2020 Executive Session minutes. This was seconded by Cheryl Wash.** There was no discussion. A roll call vote was taken, 6 yes Kim Rogers, Cheryl Wash, Mike Huber, Jon Arneson, Mary Sullivan, Scott Johnson. 2 abstained - Beth Caudill, Heather Shroyer 1 absent **The October 28, 2020 Executive Session Minutes were approved. 6-yes, 2-abstained, 1 absent**
 - b. **Cheryl Wash motioned to approve the December 19, 2020 Regular Meeting minutes. This was seconded by Jon Arneson.** There was no discussion. A roll call vote was taken, 6 yes, Cheryl Wash, Beth Caudill, Mike Huber, Jon Arneson, Mary Sullivan, Scott Johnson. 2 abstained, Heather Shroyer, Kim Rogers. 1 absent. **The motion to approve the December 19, 2020 minutes carries with 6 yes votes, 2 abstaining & 1 absent**
- V. **Reports**
 - a. **Treasurer's Report**
 - 1) **A motion to approve the October 2020 P&L statements was made by Cheryl Wash. This was seconded by Beth Caudill.** There was no discussion. A roll call vote was taken. Yes - Beth Caudill, Mike Huber, Jon Arneson, Mary Sullivan, Heather Shroyer, Kim Rogers, Cheryl Wash, Scott Johnson. **The October 2020 P&L Statements were approved unanimously.**
 - 2) **A motion to approve the December 2020 P&L Statements was made by Cheryl Wash. This motion was seconded by Jon Arneson.** There was a brief discussion to clarify several items. A roll call vote was taken. Yes - Mike Huber, Jon Arneson, Mary Sullivan, Heather Shroyer, Kim Rogers, Cheryl Wash, Beth Caudill,

Scott Johnson. **The December 2020 P&L Statements were approved unanimously.**

b. Committee Reports

- **Security - Jon Arneson** There was no written report. Jon asked the community to be cognizant of stop signs and try not to roll through. During plowing events please keep vehicles off of the roads. There is now a link for security on the POA website, members will need to click on the security button to access the information.
- **Covenants, By-Laws, Rules & Regulations - Mike Huber, Heather Shroyer, & Doug Jones.** Mike asked that members be aware that our covenants will be renewing in June of 2021. If there is anything that members feel need to be changed in the covenants please forward to Mike via POA email by the end of January. It is extremely important for members to vote on any proposed changes. The only way that the covenants can change is by a vote of 50% of the membership plus 1. Members having a complaint need to fill out a member complaint form found on the POA website and submit it to the POA office.
- **ACC/ECC - Kim Rogers** no written report
- **Roads - Mary Sullivan, Scott Johnson.** Mary read her report. **(Attachment C)**
- **Properties, Parks & Maintenance - Doug Jones** roads report **(Attachment D)**

c. Special Committee Reports

- **Social Committee - Cheryl Wash** no written report The social club is hopeful that things will be open by late summer. Members wishing to suggest activities and events can send an email to lostlakesocialclub@gmail.com to make suggestions.
- **Financial Committee - Beth Caudill** no report. The goal is to continue working with the finance committee to benefit the community. Beth will be pulling things together with the past committee.

VI. Unfinished Business

- a. A complaint presented last month by a board member will be addressed at the next executive session by the as this was a board issue.

VII. New Business

- a. **Introduce new board & announce officers - President - Scott Johnson, Vice President - Kim Rogers, Secretary - Cheryl Wash, Treasurer - Beth Caudill.** All committee chairs were introduced when they gave their reports. We are looking forward to working together to assist the community. Edith Canales-Kobbeman is the new office manager. Please reach out to one of the board members or the office for any assistance that is needed.
- b. **Mary Sullivan motioned to approve the salt contract with Wiesbrock Trucking, Inc. This motion was seconded by Jon Arneson.** The roads committee will be sure to get this added and approved earlier for the 2021 season. The cost for salt to the community for 2021 will range between 10-12K. A roll call vote was taken, Yes - Jon Arneson, Mary Sullivan, Heather Shroyer, Kim Rogers, Cheryl Wash, Beth Caudill, Mike Huber, Scott Johnson. **This motion was approved.**
- c. **Discussion regarding roads & garbage removal.** The roads committee worked hard to get our roads taken care of after our first snow event finding a way to resolve the icy situation.

- d. **Discussion regarding the need to change the requirements for vehicle decals for golf carts.** The board agreed to look into a multi year decal for the purposes of registering all non-licensed vehicles.
- e. **Discussion regarding the community garage sale.** Cheryl has offered to coordinate the garage sale efforts for this year and will begin pulling things together.
- f. **Discuss the need for a “Town Hall” event when mitigations are over.** This was put on the agenda as a place holder to set something up for the community to include the 3 entities, POA, RCD & LLUD this is proposed for sometime in the fall.
- g. **Mary Sullivan motioned to hire an accounting firm/accountant to complete a certified financial review. This was seconded by Beth Caudill.** The community has never had an external audit. It is important to get someone outside of the community. This will give the association the guidance needed to set procedures for continuity moving forward. Yes - Mary Sullivan, Heather Shroyer, Kim Rogers, Cheryl Wash, Beth Caudill, Mike Huber, Jon Arneson, Scott Johnson. **This motion was approved**
- h. **Cheryl Wash motioned that the board change the registered agent to list Edith Canales-Kobbeman with Illinois Secretary of State for the ULLPOA. This motion was seconded by Heathery Shroyer. All board members agreed that this vote is legal and binding, a roll call vote was taken and was agreed upon to move on this motion**

Vote for the motion Yes - Kim Rogers, Cheryl Wash, Beth Caudill, Mike Huber, Jon Arneson, Mary Sullivan, Heather Shroyer, Scott Johnson. **This motion carries**

VIII. Announcements - Edith was welcomed and introduced. The board is discussing the need to include one day of office hours that would extend into the early evening, such as 12-6 on day per week.

IX. Cheryl Wash motioned to adjourn the meeting and was seconded by Beth Caudill. The meeting was adjourned by Scott Johnson at 10:23 am

“Action Items from Board Meeting January 16, 2021”

- ➔ **Action Item - Cheryl to post on social media and get information on the website regarding updates to covenants and specifics about the voting as well as assisting with a mass email announcement to members registers to receive updates.**
- ➔ **Action Item - Kim to add a motion to get approval her committee at the February meeting.**
- ➔ **Action Item - Cheryl will work with Edith to come up with information to update non licensed vehicle decals.**

Submitted by:

_____ Dated ____/____/_____
Cheryl A Wash, Board Secretary