

**-APPROVED-**

## **ULLPOA Regular Meeting Minutes Saturday, February 20, 2021**

- I. **Call to order, roll call, Pledge of Allegiance** - President Scott Johnson called the meeting to order at 9:04 am.  
**Board members present** - Mike Huber, Kim Rogers, Cheryl Wash, Jon Arneson, Heather Shroyer, Doug Jones, Scott Johnson, Beth Caudill & Office Manager, Edith Canales-Kobbeman **Absent** - Mary Sullivan
- II. **Welcome to visitors - 3 members have also logged onto the Zoom meeting as listen only.** (Attachment A - member sign-in sheet)
- III. **Approval of Agenda** - A motion to approve the agenda was made by Mike Huber and was seconded by Heather Shroyer. Cheryl requested that item a under Unfinished Business be postponed to the March meeting. **A voice vote was taken, 8 board members in attendance voted to approve the February 20, 2021 agenda as amended.**
- IV. **Member Comments** - There were no member comments.
- V. **Approval of Minutes**
  - a. Cheryl Wash motioned to approve the January 16, 2021 regular meeting minutes and was seconded by Doug Jones. **7 Ayes, 1 abstention.** The minute were approved as presented.
- VI. **Reports**
  - **Treasurer's Report** - See attached treasurer's report and finance committee report (Attachment B.1 B.2 B.3 - includes financial reports- Balance Sheet, P&L & Budget vs Actuals)
  - Cheryl Wash motioned to approve the January 2021 Profit & loss statement; this was seconded by Jon Arneson. **A voice vote was taken all in attendance voted to approve the January 2021 P&L 8 Ayes**
  - a. **Committee Reports**
    - **Security - Jon Arneson** There was no written report, Jon did want to remind everyone to slow down and be cautious in the snow and be aware of walkers on the roads.
    - **Covenants, By-Laws, Rules & Regulations** - Mike Huber reported that the members of his committee are, Sue Hill, Jerry Sellers, John Mullholland, Doug Jones, and Heather Shroyer. Suggestions for revisions to the Covenants were received by the committee from some member for review. The committee will prepare a proposal for any suggested revisions for the board to review and approve at the March meeting. The target date for mailing the ballots will be sometime in April with a deadline of mid-May to be returned. Note that each member is entitled to **(One vote per lot owned)**

- **ACC/ECC - Kim Rogers-** There was no written report. Kim motioned to have the ACC/ECC Committee approved by the board. This was seconded by Heather Shroyer. The proposed committee members are Kim Rogers, Dave Shaw, Angela Stefenich & Mike Schwarz. **A voice vote was taken, all in attendance voted to approve the ACC/ECC Committee for 2021.**
- **Roads - Mary Sullivan, Scott Johnson.** There was no written report. Scott announced that moving forward the roads committee will need more than 2 persons. He has asked anyone that might be interested to serve on this committee to please send an email to [ULLPOA@grics.net](mailto:ULLPOA@grics.net) to Scott's attention.
- **Properties, Parks & Maintenance - Doug Jones** read his report. Bid specs for Roadside mowing contracts and Common grounds mowing was shared with the board. (Attachment C, C.2 & C.2)

#### **b. Special Committee Reports**

- **Social Committee - Cheryl Wash** read her report. (Attachment D)
- c. Office managers report - Edith read her report (Attachment E).** The community postal person has requested that all members clear a larger area by their mailboxes to allow clearance for the postal trucks. This is the responsibility of each individual homeowners.

### **VII. Unfinished Business**

- a. Cheryl Wash made a motion to approve a multiyear sticker for non-licensed vehicles. This motion was seconded by Jon Arneson. Cheryl amended the motion to make the stickers a 5-year sticker. Jon seconded the amended motion. **A voice vote was taken, all in attendance voted to approve this motion.** The pink sticker will be good until December 31 of 2025. Moving forward the stickers will need to be renewed in 2025,2030 etc.

### **VIII. New Business**

- a. Cheryl Wash motioned to add an official Facebook page for the POA to be monitored by the office manager and the board officers. This motion was seconded by Heather Shroyer. This will be used for information distribution only; commenting will be turned off on this venue. However, messaging will be allowed and will be picked up by the office manager. As an ad on, we will be investigating setting up a multi voicemail system with Century link. **A voice vote was taken, all in attendance voted to approve this motion.**
- b. Heather Shroyer motioned to create an ad-hoc committee to develop a Policies & Procedures manual for the board & office. This motion was seconded by Cheryl Wash. Heather offered to serve as the chair for this committee. It was also suggested that this committee will also develop an on-boarding procedure for each new board moving forward. Doug and Cheryl have offered to work with Heather on this committee and a notice will be put in the newsletter asking for any community

members that may be interested to volunteer their time and talent. **A voice vote was taken, all in attendance voted to approve this motion.**

- IX. Announcements** - Last call made for anyone wishing to submit a newsletter article. Please submit to [enjoyingpeace@hotmail.com](mailto:enjoyingpeace@hotmail.com). The target date for the newsletter to go out will be the end of March.
- X.** Jon Arneson motioned to adjourn the meeting and was seconded by Kim Rogers. The meeting was adjourned by Scott Johnson at 9:52 am

**“Action Items from Board Meeting February 20, 2021”**

- ➔ **Action Item - Cheryl will be posting Community Garage Sale updates.**
- ➔ **Action Item - Edith will set up a FB page for the POA.**
- ➔ **Action Item - Edith will be sending 2021 vehicle stickers to all community members.**
- ➔ **Action Item - Cheryl and Edith will work to get voicemail boxes set up for select committee chairs with Century link. Be sure to set up notifications as well.**
- ➔ **Action Item - Heather to submit a little blurb asking for community volunteers for the Policies & procedures committee.**
- ➔ **Action Item - Bob Branscum will be notified to clear a larger area by the POA mailbox to accommodate the postal trucks.**

**Submitted by:**

\_\_\_\_\_ Dated \_\_\_\_/\_\_\_\_/\_\_\_\_

# **Cheryl A Wash, Board Secretary**

caw 02/20//2021

Desktop/Meeting minutes pages/February 20, 2021 meeting minutes